



Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

Board of Directors

Ross Valley Fire Department

<https://us06web.zoom.us/j/88609906322>

Webinar ID: 886 0990 6322

Phone: 669-900-6833

For callers *9 to raise your hand *6 to mute/unmute

Wednesday, September 8, 2021

6:30 pm RVFD Board Meeting

Zoom Disclaimer: Zoom regularly provides updates to their software, as do internet browsers such as Chrome. For proper remote viewing of Ross Valley Fire Department's Board meetings, we recommend you upgrade to the latest version of the software that you are using.

1. **Call to order – 6:30 pm**
2. Announce action from the closed session of the August 11, 2021, meeting.
3. Open time for public expression. The public is welcome to address the Board at this time on matters not on the agenda. However, please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists or that the need to take action arose following the posting of the agenda.
4. Board requests for future agenda items, questions, and comments to staff, staff miscellaneous items.
5. Chief Report – Verbal update by Chief Weber
6. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.
 - a) Acknowledge check register issued during August,
 - b) Receive call report and out of jurisdiction report for August,
 - c) Receive current budget report, and
 - d) Approve Minutes of the August 11, 2021, Board meeting.
7. Approve Resolution 21-11 Amending Resolution 21-02 for the Emergency Preparedness Coordinator Position. – Chief Weber
8. Authorize the Purchase of one (1) Pierce All-Steer Type 1 Engine and Associated Fund Transfer. – Deputy Director Fire Kevin Yeager
9. Receive Presentation on Defensible Space Program. – Defensible Space Lead Kathleen Cutter

Committed to the protection of life, property, and environment.

SAN ANSELMO • FAIRFAX • ROSS • SLEEPY HOLLOW



Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

10. Closed Session

Convene in Closed Session

Instructions to labor negotiator (Fire Chief, Deputy Director, and Executive Officer) pursuant to California Government Code Section 54957.6(a), regarding negotiations with International Association of Firefighters Local 1775 and Ross Valley Fire Chief Officers Association.

Announcement of Closed Session Action

Reporting on any action taken at this meeting will be done in open session at the beginning of the next RVFD Board of Directors' regular meeting.

Adjournment

The next meeting is scheduled for Wednesday, October 13, 2021, Location TBD.

s/Mariana Gonzalez, Administrative Assistant

This agenda was posted in accordance with #54954.2 and #54954.3 of the Government Code. Any writings or documents provided to a majority of the Board regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at the Fire Station located at 777 San Anselmo Ave., San Anselmo. AMERICAN SIGN LANGUAGE INTERPRETERS AND ASSISTIVE LISTENING DEVICES MAY BE REQUESTED BY CALLING (415) 258-4686 AT LEAST 72 HOURS IN ADVANCE. COPIES OF DOCUMENTS ARE AVAILABLE IN ACCESSIBLE FORMATS UPON REQUEST.

Committed to the protection of life, property, and environment.

SAN ANSELMO • FAIRFAX • ROSS • SLEEPY HOLLOW

HEADQUARTERS: 777 San Anselmo Avenue, San Anselmo, CA 94960 TEL: (415) 258-4686 FAX: (415) 258-4689 www.rossvalleyfire.org



Ross Valley Fire, CA

Check Report

By Check Number

Date Range: 08/01/2021 - 08/31/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01382	Diamond Truck Body Mfg. Co. Inc.	08/03/2021	Regular	0.00	15,799.55	21978
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
25080A	Invoice	06/30/2021	06.17.2021 - 16-38-80 CT B49 Diamond Tr	0.00	15,799.55	
	15.00.63154.00		VEHICLE PURCHASE		15,799.55	
01073	U.S. Bank Corporate Payment System	08/05/2021	Regular	0.00	9,882.70	21979
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0003632	Invoice	06/30/2021	06.28.2021 BASTIANON - Overstock.com	0.00	658.13	
	01.05.62000.00		OFFICE SUPPLIES		658.13	
INV0003633	Invoice	06/30/2021	06.29.2021 - PETERSON - Amazon.com Ak	0.00	68.19	
	01.14.61500.20		BUILDING MAINTENANCE		68.19	
INV0003635	Invoice	06/30/2021	06.27.2021 - ILLINGWORTH - WPSG, Inc	0.00	2,128.11	
	01.05.62200.00		GENERAL DEPARTMENT S		2,128.11	
INV0003636	Invoice	06/30/2021	06.23.2021 - HOGGAN - Amazon.com Flas	0.00	57.39	
	01.25.61411.00		BURN TRAILER MAINTEN		57.39	
INV0003637	Invoice	06/30/2021	06.30.2021 - ADDICKS - MysteryRanch.co	0.00	1,430.37	
	01.10.62213.00		PROTECTIVE CLOTHING		1,430.37	
INV0003638	Invoice	06/30/2021	06.11.2021 - ROSECRANS - TSI Service	0.00	1,059.25	
	01.10.62210.00		BREATHING APPARATUS		1,059.25	
INV0003639	Invoice	06/30/2021	06.29.2021 - ROSECRANS - Amazon.com	0.00	307.74	
	01.10.62210.00		BREATHING APPARATUS		307.74	
INV0003640	Invoice	06/30/2021	06.30.2021 - ROSECRANS - Amazon.com E	0.00	80.46	
	01.10.62210.00		BREATHING APPARATUS		80.46	
INV0003641	Invoice	06/30/2021	06.30.2021 - POPPE - Costco	0.00	137.59	
	01.14.62206.00		JANITORIAL MAINTENAN		137.59	
INV0003642	Invoice	06/30/2021	06.23.2021 - GONZALEZ - Stamps.com	0.00	17.99	
	01.05.62003.00		POSTAGE		17.99	
INV0003643	Invoice	06/30/2021	07.06.2021 - GONZALEZ - FASTRAK	0.00	25.00	
	01.05.62200.00		GENERAL DEPARTMENT S		25.00	
INV0003644	Invoice	06/30/2021	06.22.2021 - CUTTER - The Chop Shop	0.00	105.97	
	01.10.61902.00		MWPA DEFENDSIBLE SPA		105.97	
INV0003645	Invoice	06/30/2021	06.27.2021 - GUTIERREZ - Home Depot	0.00	510.20	
	01.25.61600.00		REPAIRS VEHICLE		510.20	
INV0003646	Invoice	06/30/2021	06.29.2021 - GUTIERREZ - Summit Racing	0.00	619.95	
	01.25.61600.00		REPAIRS VEHICLE		619.95	
INV0003654	Invoice	06/30/2021	06.26.2021 - GALLI - Amazon.com - Pelica	0.00	32.02	
	01.10.62204.00		PARAMEDIC RESPONSE S		32.02	
INV0003655	Invoice	06/30/2021	06.26.2021 - GALLI - Amazon.com Pelican	0.00	45.68	
	01.10.62204.00		PARAMEDIC RESPONSE S		45.68	
INV0003656	Invoice	06/30/2021	06.26.2021 - GALLI - Amazon.com MAGID	0.00	720.64	
	01.10.62204.00		PARAMEDIC RESPONSE S		720.64	
INV0003657	Invoice	06/30/2021	06.30.2021 - GALLI - Rogue Hoe Dist LLC	0.00	1,354.20	
	01.10.63131.00		EQUIPMENT		1,354.20	
INV0003658	Invoice	06/30/2021	06.29.2021 - GALLI - Amazon.com Pelican	0.00	97.89	
	01.10.62204.00		PARAMEDIC RESPONSE S		97.89	

Check Report

Date Range: 08/01/2021 - 08/31/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
SO262161	Invoice	06/30/2021	06.28.2021 - GALLI - MysteryRanch.com	0.00	425.93	
	01.10.62204.00		PARAMEDIC RESPONSE S		425.93	
	Void	08/05/2021	Regular	0.00	0.00	21980
01073	U.S. Bank Corporate Payment System	08/05/2021	Regular	0.00	1,973.60	21981
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
00011751	Invoice	08/02/2021	07.07.2021 - GALLI - Petersons Paint and BUILDING MAINTENANCE	0.00	109.97	
	01.14.61500.21		07.07.2021 - GALLI - Petersons P		109.97	
INV0003647	Invoice	07/29/2021	06.29.2021 - PETERSON - Amazon.com	0.00	102.02	
	01.14.61500.20		BUILDING MAINTENANCE		102.02	
INV0003648	Invoice	07/07/2021	07.07.2021 - GONZALEZ - Adobe Acrobat	0.00	14.99	
	01.05.61121.00		COMPUTER SOFTWARE/S		14.99	
INV0003649	Invoice	07/01/2021	07.01.2021 - CUTTER - USPS Chrysanthem	0.00	23.00	
	01.10.61902.00		MWPA DEFENDSIBLE SPA		23.00	
INV0003650	Invoice	07/08/2021	07.08.2021 - CUTTER - USPS Chrysanthem	0.00	23.00	
	01.10.61902.00		MWPA DEFENDSIBLE SPA		23.00	
INV0003651	Invoice	07/21/2021	07.21.2021 - CUTTER - Office Depot	0.00	92.06	
	01.10.61902.00		MWPA DEFENDSIBLE SPA		92.06	
INV0003652	Invoice	07/06/2021	07.06.2021 - GUTIERREZ - NationalFireFig	0.00	123.92	
	15.00.63154.00		VEHICLE PURCHASE		123.92	
INV0003653	Invoice	07/12/2021	07.12.2021 - GRASSER - Apple PDF	0.00	59.90	
	01.05.61121.00		COMPUTER SOFTWARE/S		59.90	
INV0003660	Invoice	08/02/2021	07.26.2021 - GALLI - Food & Gas & Motel	0.00	554.68	
	01.10.62203.00		EMERGENCY RESPONSE S		554.68	
INV0003661	Invoice	08/02/2021	07.21.2021 - GALLI - Best Western	0.00	145.01	
	01.10.62203.00		EMERGENCY RESPONSE S		145.01	
INV0003662	Invoice	08/02/2021	07.21.2021 - GALLI - Best Western	0.00	145.01	
	01.10.62203.00		EMERGENCY RESPONSE S		145.01	
INV0003663	Invoice	08/02/2021	07.21.2021 - GALLI - Best Western	0.00	145.01	
	01.10.62203.00		EMERGENCY RESPONSE S		145.01	
INV0003664	Invoice	08/02/2021	07.21.2021 - GALLI - Best Western	0.00	145.01	
	01.10.62203.00		EMERGENCY RESPONSE S		145.01	
INV0003665	Invoice	08/02/2021	07.21.2021 - GALLI - Best Western	0.00	145.01	
	01.10.62203.00		EMERGENCY RESPONSE S		145.01	
INV0003666	Invoice	08/02/2021	07.21.2021 - GALLI - Best Western	0.00	145.01	
	01.10.62203.00		EMERGENCY RESPONSE S		145.01	
01326	AMAZON.COM SERVICES LLC	08/05/2021	Regular	0.00	158.54	21982
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
13K4-6KVG-4H74	Invoice	08/05/2021	08.01.2021 Brother Genuine P-touch TZE-OFFICE SUPPLIES	0.00	16.83	
	01.05.62000.00		08.01.2021 Brother Genuine P-t		16.83	
14W6-K17P-HW3	Invoice	08/05/2021	08.01.2021 White Paint Pen, 8 Pack 0.7m OFFICE SUPPLIES	0.00	17.37	
	01.05.62000.00		08.01.2021 White Paint Pen, 8 P		17.37	
1HVX-H7QP-QCFJ	Invoice	08/05/2021	08.03.2021 BYD CARE Single Use Dispos GENERAL DEPARTMENT S	0.00	124.34	
	01.05.62200.00		08.03.2021 BYD CARE Single Us		124.34	
01000	American Messaging	08/05/2021	Regular	0.00	47.79	21983
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
W4106073VH	Invoice	08/05/2021	08.01.2021-08.31.2021 - ACCT# W4-1060 COMMUNICATIONS EQUI	0.00	47.79	
	01.10.63150.00		08.01.2021-08.31.2021 - ACCT#		47.79	
01313	Comcast	08/05/2021	Regular	0.00	825.59	21984

Check Report

Date Range: 08/01/2021 - 08/31/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
632-07232021	Invoice	08/05/2021	632 - 07.28.2021-08.27.2021 33 SFD BLVD TELEPHONE	0.00	825.59	
	01.14.61705.00		632 - 07.28.2021-08.27.2021 33		825.59	
01234	Napa Auto Parts	08/05/2021	Regular	0.00	261.72	21985
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
630548	Invoice	08/05/2021	07.20.2021 Blue Def 2.5 Gal 10 Quantity	0.00	135.83	
	01.25.62988.00		FUEL		135.83	
634530	Invoice	08/05/2021	08.04.2021 Crimson 2 GRS Car & Delo 400	0.00	125.89	
	01.25.61600.00		REPAIRS VEHICLE		125.89	
01188	Staples Credit Plan	08/05/2021	Regular	0.00	106.34	21986
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2878523101	Invoice	08/05/2021	07.10.2021 AMPAD MEMO PADS 3X5 NAR	0.00	106.34	
	01.05.62000.00		OFFICE SUPPLIES		106.34	
01098	Verizon Wireless	08/05/2021	Regular	0.00	751.01	21987
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
9884718470	Invoice	08/05/2021	07.24.2021-08.23.2021 - ACCT# 8421016	0.00	751.01	
	01.14.61705.00		TELEPHONE		751.01	
01389	Jim's Repair Service	08/05/2021	Regular	0.00	160.40	21988
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
273927	Invoice	06/30/2021	06.24.2021 Repair Job for Fire Station	0.00	160.40	
	01.14.61500.20		BUILDING MAINTENANCE		160.40	
01262	MacLeod Watts Inc	08/05/2021	Regular	0.00	2,765.00	21989
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
072921RVFD	Invoice	06/30/2021	07.29.2021 MacLeod Watts OPEB Actuari	0.00	2,765.00	
	01.05.61103.00		AUDIT & BOOKKEEPING SE		2,765.00	
01234	Napa Auto Parts	08/05/2021	Regular	0.00	68.45	21990
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
624573	Invoice	06/30/2021	06.28.2021 Battery & Core Deposit & CA	0.00	68.45	
	01.25.61600.00		REPAIRS VEHICLE		68.45	
01020	PG&E	08/05/2021	Regular	0.00	1,493.21	21991
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
758-07262021	Invoice	06/30/2021	758 - 06.05.2021-07.06.2021 Electricity &	0.00	1,493.21	
	01.14.61702.00		GAS AND ELECTRIC		1,493.21	
01299	Onix Networking Corporation	08/13/2021	Regular	0.00	24.95	21992
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2103280	Invoice	06/30/2021	06.30.2021 Google Voice Standard June 2	0.00	24.95	
	01.05.61121.00		COMPUTER SOFTWARE/S		24.95	
01026	AT&T Calnet	08/13/2021	Regular	0.00	2,494.18	21993

Check Report

Date Range: 08/01/2021 - 08/31/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
000016867956	Invoice	08/12/2021	07.10.2021-08.09.2021 BAN 9391026575	0.00	2,494.18	
	01.14.61705.00		TELEPHONE		2,494.18	
01059	AT&T Mobility	08/13/2021	Regular	0.00	946.32	21995
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
287301083016X0	Invoice	08/12/2021	07.03.2021-08.02.2021 ACCT 287301083	0.00	946.32	
	01.14.61705.00		TELEPHONE		946.32	
01054	BoundTree Medical	08/13/2021	Regular	0.00	1,811.36	21996
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
84116476	Invoice	08/12/2021	07.01.2021 Ondansetron 4mg Orally	0.00	202.56	
	01.10.62204.00		PARAMEDIC RESPONSE S		202.56	
84123542	Invoice	08/12/2021	07.08.2021 Ondansetron 4mg vial	0.00	11.95	
	01.10.62204.00		PARAMEDIC RESPONSE S		11.95	
84125025	Invoice	08/12/2021	07.09.2021 Gloves, Supreno EC, MED, Nitr	0.00	325.97	
	01.10.62204.00		PARAMEDIC RESPONSE S		325.97	
84128529	Invoice	08/12/2021	07.13.2021 Converter AC/DC for S-scort V	0.00	40.93	
	01.10.62204.00		PARAMEDIC RESPONSE S		40.93	
84141813	Invoice	08/12/2021	07.23.2021 Precision H Test Strips, Capilar	0.00	617.57	
	01.10.62204.00		PARAMEDIC RESPONSE S		617.57	
84148729	Invoice	08/12/2021	07.29.2021 Curaplex Fabric Adhesive Ban	0.00	569.46	
	01.10.62204.00		PARAMEDIC RESPONSE S		569.46	
84153700	Invoice	08/12/2021	08.03.2021 Precision xtra glucose meter	0.00	42.92	
	01.10.62204.00		PARAMEDIC RESPONSE S		42.92	
01272	Diesel Direct West Inc	08/13/2021	Regular	0.00	1,489.27	21997
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
84140258	Invoice	08/12/2021	08.09.2021 Gasonline UNL 46 @ 4.2213	0.00	233.97	
	01.25.62988.00		FUEL		233.97	
84140259	Invoice	08/12/2021	08.09.2021 ULSD Clear 250 @ 3.7964	0.00	1,255.30	
	01.25.62988.00		FUEL		1,255.30	
01079	Hannibal's Inc.	08/13/2021	Regular	0.00	230.20	21999
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
24570	Invoice	08/12/2021	08.11.2021 Labor & Material Office Foyer	0.00	230.20	
	01.14.61500.19		BUILDING MAINTENANCE		230.20	
01193	Marin Automotive	08/13/2021	Regular	0.00	3,016.71	22000
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
25001	Invoice	08/12/2021	08.05.2021 Maintenance Service & Inspec	0.00	3,016.71	
	01.25.61600.00		REPAIRS VEHICLE		3,016.71	
01035	Marin County Sheriff's Office	08/13/2021	Regular	0.00	58,214.25	22001
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
11832	Invoice	08/12/2021	08.05.2021 Mobile Data Computers & Ma	0.00	58,214.25	
	01.10.61100.00		DISPATCH		58,214.25	
01234	Napa Auto Parts	08/13/2021	Regular	0.00	203.25	22002

Check Report

Date Range: 08/01/2021 - 08/31/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
635893	Invoice	08/12/2021	08.10.2021 Blue Def 2.5 gal 10 @ 27.60	0.00	203.25	
	01.25.62988.00	FUEL	08.10.2021 Blue Def 2.5 gal 10		203.25	
01094	TargetSolutions Learning	08/13/2021	Regular	0.00	3,040.00	22003
INV30606	Invoice	08/12/2021	08.03.2021 TSPREMIER - Vector LMS, Pre	0.00	3,040.00	
	01.10.61000.00	TRAINING AND EDUCATIO	08.03.2021 TSPREMIER - Vector		3,040.00	
01255	TIAA Commercial Bank Inc.	08/13/2021	Regular	0.00	504.57	22004
8338182	Invoice	08/12/2021	08.05.2021 Contract 20429048	0.00	504.57	
	01.05.61105.00	OTHER CONTRACT SERVI	08.05.2021 Contract 20429048		504.57	
01326	AMAZON.COM SERVICES LLC	08/19/2021	Regular	0.00	484.13	22005
1DPK-4XCT-7QN6	Invoice	08/19/2021	08.12.2021 APC UPS 650VA UPS Battery B	0.00	165.80	
	01.05.61121.00	COMPUTER SOFTWARE/S	08.12.2021 APC UPS 650VA UPS		165.80	
1K7F-CDNJ-4MY	Invoice	08/19/2021	08.12.2021 Kestrel 3000 Pocket Weather	0.00	180.53	
	01.10.63131.00	EQUIPMENT	08.12.2021 Kestrel 3000 Pocket		180.53	
1KP1-TT3T-DGRF	Invoice	08/19/2021	08.11.2021 G9 LED Bulb, 4000K Natural	0.00	62.40	
	01.25.61600.00	REPAIRS VEHICLE	08.11.2021 G9 LED Bulb, 4000K		62.40	
1RKM-K16D-7HC	Invoice	08/19/2021	08.11.2021 Jetboil Jetpower Fuel, 230 Gra	0.00	38.72	
	01.10.63131.00	EQUIPMENT	08.11.2021 Jetboil Jetpower Fue		38.72	
1RKM-K16D-K6H	Invoice	08/19/2021	08.12.2021 Mophie Fast Charge USB-C Ca	0.00	23.64	
	01.10.63150.00	COMMUNICATIONS EQUI	08.12.2021 Mophie Fast Charge		23.64	
1VTN-GMY6-QVJ	Invoice	08/19/2021	08.16.2021 mophie Fast Charge USB-A to	0.00	13.04	
	01.10.63150.00	COMMUNICATIONS EQUI	08.16.2021 mophie Fast Charge		13.04	
01390	Badawi & Associates	08/19/2021	Regular	0.00	6,819.75	22006
1086	Invoice	08/19/2021	08.17.2021 2021 Audit Progress Billing #1	0.00	6,819.75	
	01.05.61105.00	OTHER CONTRACT SERVI	08.17.2021 2021 Audit Progress		6,819.75	
01272	Diesel Direct West Inc	08/19/2021	Regular	0.00	2,434.85	22007
84149234	Invoice	08/19/2021	08.16.2021 ULSD 500 gal @ 3.6641	0.00	2,434.85	
	01.25.62988.00	FUEL	08.16.2021 ULSD 500 gal @ 3.6		2,434.85	
01017	Fairfax Lumber	08/19/2021	Regular	0.00	18.81	22008
233272	Invoice	08/19/2021	08.18.2021 CLEANR DRAIN ACID ROTO32	0.00	18.81	
	01.14.62206.00	JANITORIAL MAINTENAN	08.18.2021 CLEANR DRAIN ACID		18.81	
01234	Napa Auto Parts	08/19/2021	Regular	0.00	820.65	22009
634062	Invoice	08/19/2021	08.03.2021 Air Cleaner Filter & NAPA Envi	0.00	820.65	
	01.25.62989.00	PARTS VEHICLE	08.03.2021 Air Cleaner Filter &		820.65	
01020	PG&E	08/19/2021	Regular	0.00	544.39	22010

Check Report

Date Range: 08/01/2021 - 08/31/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
937-08132021	Invoice	08/19/2021	937 - 07.08.2021-08.08.2021 - 804 SAN A	0.00	544.39	
	01.14.61702.00		GAS AND ELECTRIC		544.39	
01006	FASIS	08/26/2021	Regular	0.00	105,597.00	22011
FASIS-2021-0593	Invoice	06/30/2021	Worker's Comp Contribution 01.01.21-03.	0.00	105,597.00	
	01.00.60215.00		WORKERS' COMPENSATI		105,597.00	
01326	AMAZON.COM SERVICES LLC	08/30/2021	Regular	0.00	947.67	22012
1NRK-NJND-76GT	Invoice	08/26/2021	08.23.2021 - BATTERIES/PACKING TAPE	0.00	105.32	
	01.05.62000.00		OFFICE SUPPLIES		105.32	
1TPR-QPVL-9NR6	Invoice	08/30/2021	08.26.2021 - BRASSO METAL POLISH PK-8	0.00	32.92	
	01.05.62200.00		GENERAL DEPARTMENT S		32.92	
1VPM-TMML-H7	Invoice	08/26/2021	08.24.2021 - BROTHER LASER PRINTER	0.00	809.43	
	01.14.63041.00		OFFICE EQUIPMENT		809.43	
01012	AT&T	08/30/2021	Regular	0.00	56.15	22013
287016675128X0	Invoice	08/26/2021	08.26.2021 - FOUNDATION ACCT - 07.16 -	0.00	56.15	
	01.14.61705.00		TELEPHONE		56.15	
01016	Diego Truck Repair Inc	08/30/2021	Regular	0.00	855.00	22014
62863	Invoice	08/25/2021	08.20.2021 - FIRE TRUCK REPAIR/TOWING	0.00	855.00	
	01.25.61600.00		REPAIRS VEHICLE		855.00	
01272	Diesel Direct West Inc	08/30/2021	Regular	0.00	1,115.87	22015
84160044	Invoice	08/25/2021	08.24.2021 - GASOLINE UNL - 33 GALLON	0.00	162.43	
	01.25.62988.00		FUEL		162.43	
84160045	Invoice	08/25/2021	08.24.2021 - ULSD CLEAR - 201 GALLONS	0.00	953.44	
	01.25.62988.00		FUEL		953.44	
01049	Fishman Supply Company	08/30/2021	Regular	0.00	562.67	22016
1317345	Invoice	08/25/2021	08.25.2021 - LAUNDRY DETERGENT/TOW	0.00	562.67	
	01.14.62206.00		JANITORIAL MAINTENAN		562.67	
01295	Grier Argall Plumbing Inc	08/30/2021	Regular	0.00	925.00	22017
14132	Invoice	08/25/2021	08.23.2021 - TOTO DUAL FLUSH TOILET	0.00	925.00	
	01.14.61500.18		BUILDING MAINTENANCE		925.00	
01200	Kronos Inc	08/30/2021	Regular	0.00	900.00	22018
11794225	Invoice	08/26/2021	07.29.2021 - WORKFORCE TELESTAFF SOL	0.00	900.00	
	01.05.61121.00		COMPUTER SOFTWARE/S		900.00	
01024	Totally Computer Inc	08/30/2021	Regular	0.00	1,735.98	22019

Check Report

Date Range: 08/01/2021 - 08/31/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
22159	Invoice	08/25/2021	07.29.2021 - INTEL CORE i7 - 10700	0.00	1,735.98	
	01.14.63041.00		OFFICE EQUIPMENT		1,735.98	
01097	MidAmerica	08/20/2021	Bank Draft	0.00	27,870.76	DFT0002601
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0003738	Invoice	08/20/2021	MidAmerica Retiree Health Reimb 08.17.	0.00	27,870.76	
	01.00.60231.00		RETIREES' HEALTH INSUR		27,870.76	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	90	39	0.00	230,086.88
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	1	1	0.00	27,870.76
EFT's	0	0	0.00	0.00
	91	41	0.00	257,957.64

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	90	39	0.00	230,086.88
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	1	1	0.00	27,870.76
EFT's	0	0	0.00	0.00
	91	41	0.00	257,957.64

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	8/2021	257,957.64
			257,957.64

Ross Valley Fire Dept

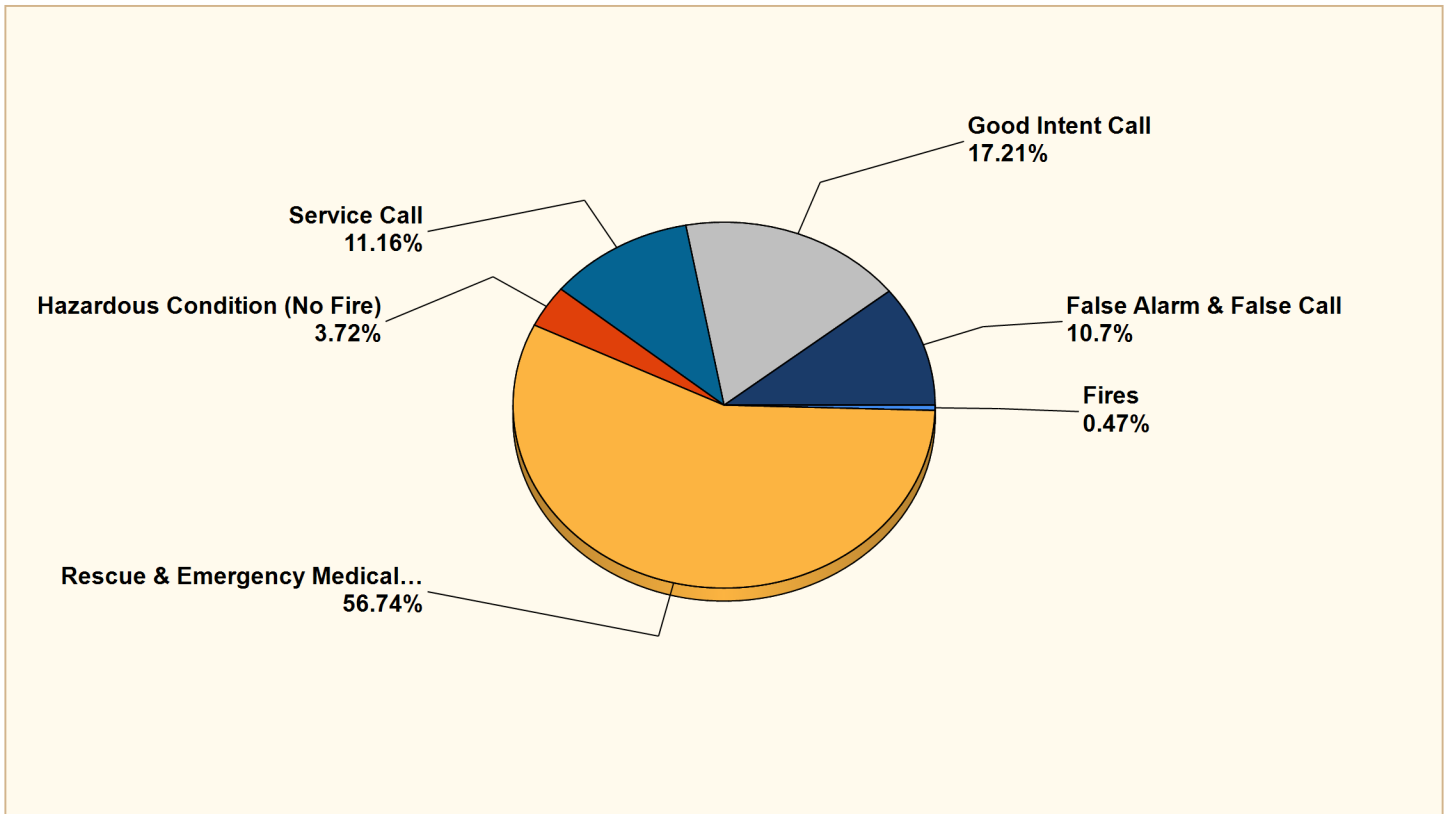
San Anselmo, CA

This report was generated on 9/3/2021 9:54:46 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 08/01/2021 | End Date: 08/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	0.47%
Rescue & Emergency Medical Service	122	56.74%
Hazardous Condition (No Fire)	8	3.72%
Service Call	24	11.16%
Good Intent Call	37	17.21%
False Alarm & False Call	23	10.7%
TOTAL	215	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com
Doc Id: 553
Page # 1 of 2

Item 6b
Page 1 of 4

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
160 - Special outside fire, other	1	0.47%
321 - EMS call, excluding vehicle accident with injury	119	55.35%
322 - Motor vehicle accident with injuries	3	1.4%
412 - Gas leak (natural gas or LPG)	2	0.93%
420 - Toxic condition, other	1	0.47%
430 - Radioactive condition, other	1	0.47%
444 - Power line down	4	1.86%
500 - Service Call, other	2	0.93%
550 - Public service assistance, other	7	3.26%
551 - Assist police or other governmental agency	1	0.47%
553 - Public service	8	3.72%
554 - Assist invalid	5	2.33%
571 - Cover assignment, standby, moveup	1	0.47%
600 - Good intent call, other	2	0.93%
611 - Dispatched & cancelled en route	25	11.63%
622 - No incident found on arrival at dispatch address	3	1.4%
650 - Steam, other gas mistaken for smoke, other	2	0.93%
651 - Smoke scare, odor of smoke	5	2.33%
700 - False alarm or false call, other	3	1.4%
714 - Central station, malicious false alarm	1	0.47%
730 - System malfunction, other	2	0.93%
733 - Smoke detector activation due to malfunction	4	1.86%
740 - Unintentional transmission of alarm, other	2	0.93%
743 - Smoke detector activation, no fire - unintentional	5	2.33%
744 - Detector activation, no fire - unintentional	2	0.93%
745 - Alarm system activation, no fire - unintentional	4	1.86%
TOTAL INCIDENTS:	215	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Ross Valley Fire Dept

San Anselmo, CA

This report was generated on 9/3/2021 9:55:20 AM



Incident Type Count per Station for Date Range

Start Date: 08/01/2021 | End Date: 08/31/2021

INCIDENT TYPE	# INCIDENTS
Station: 18 - STATION 18 Ross	
321 - EMS call, excluding vehicle accident with injury	9
412 - Gas leak (natural gas or LPG)	1
500 - Service Call, other	1
553 - Public service	2
571 - Cover assignment, standby, moveup	1
611 - Dispatched & cancelled en route	3
622 - No incident found on arrival at dispatch address	1
650 - Steam, other gas mistaken for smoke, other	1
651 - Smoke scare, odor of smoke	1
743 - Smoke detector activation, no fire - unintentional	1

Incidents for 18 - Station 18 : 21

Station: 19 - STATION 19 San Anselmo	
160 - Special outside fire, other	1
321 - EMS call, excluding vehicle accident with injury	42
430 - Radioactive condition, other	1
444 - Power line down	3
550 - Public service assistance, other	4
553 - Public service	6
554 - Assist invalid	4
611 - Dispatched & cancelled en route	6
622 - No incident found on arrival at dispatch address	1
714 - Central station, malicious false alarm	1
733 - Smoke detector activation due to malfunction	2
743 - Smoke detector activation, no fire - unintentional	4
744 - Detector activation, no fire - unintentional	2
745 - Alarm system activation, no fire - unintentional	2

Incidents for 19 - Station 19: 79

Station: 20 - STATION 20 Sleepy Hollow	
321 - EMS call, excluding vehicle accident with injury	18
322 - Motor vehicle accident with injuries	1
444 - Power line down	1
550 - Public service assistance, other	1
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	5

Only REVIEWED incidents included.



emergencyreporting.com
Doc Id: 857
Page # 1 of 2

Item 6b
Page 3 of 4

INCIDENT TYPE	# INCIDENTS
622 - No incident found on arrival at dispatch address	1
650 - Steam, other gas mistaken for smoke, other	1
651 - Smoke scare, odor of smoke	1
700 - False alarm or false call, other	1
733 - Smoke detector activation due to malfunction	1
745 - Alarm system activation, no fire - unintentional	2

Incidents for 20 - Station 20:

34

Station: 21 - STATION 21 Fairfax	
321 - EMS call, excluding vehicle accident with injury	50
322 - Motor vehicle accident with injuries	2
412 - Gas leak (natural gas or LPG)	1
420 - Toxic condition, other	1
500 - Service Call, other	1
550 - Public service assistance, other	2
551 - Assist police or other governmental agency	1
554 - Assist invalid	1
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	11
651 - Smoke scare, odor of smoke	3
700 - False alarm or false call, other	2
730 - System malfunction, other	2
733 - Smoke detector activation due to malfunction	1
740 - Unintentional transmission of alarm, other	2

Incidents for 21 - Station 21:

81

Only REVIEWED incidents included.



emergencyreporting.com
 Doc Id: 857
 Page # 2 of 2



Ross Valley Fire, CA

Budget Report Group Summary

For Fiscal: 2021-2022 Period Ending: 08/31/2021

SubCategory	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND						
Revenue						
475 - MEMBER CONTRIBUTIONS	10,477,284.00	10,477,284.00	988,264.92	1,746,214.00	-8,731,070.00	16.67 %
495 - OUTSIDE / MISCELLANEOUS REVENUE	1,494,006.00	1,494,006.00	107,760.68	232,915.50	-1,261,090.50	15.59 %
Revenue Total:	11,971,290.00	11,971,290.00	1,096,025.60	1,979,129.50	-9,992,160.50	16.53 %
Expense						
600 - SALARIES AND WAGES	5,759,470.00	5,759,470.00	751,268.75	1,240,611.26	4,518,858.74	21.54 %
601 - RETIREMENT	2,078,948.00	2,078,948.00	76,542.31	1,248,419.73	830,528.27	60.05 %
602 - EMPLOYEE BENEFITS	2,205,951.00	2,205,951.00	125,739.34	368,485.82	1,837,465.18	16.70 %
610 - TRAINING	40,000.00	40,000.00	3,040.00	3,040.00	36,960.00	7.60 %
611 - OUTSIDE SERVICES	960,953.00	960,953.00	50,604.17	108,020.48	852,932.52	11.24 %
613 - PUBLICATION / DUES	9,300.00	9,300.00	0.00	2,040.00	7,260.00	21.94 %
614 - MAINTENANCE	20,700.00	20,700.00	0.00	0.00	20,700.00	0.00 %
615 - BUILDING MAINTENANCE	76,500.00	76,500.00	467.22	11,941.11	64,558.89	15.61 %
616 - VEHICLE MAINTENANCE	110,000.00	110,000.00	4,060.00	4,093.36	105,906.64	3.72 %
617 - UTILITIES	132,142.00	132,142.00	5,617.64	3,083.45	129,058.55	2.33 %
619 - MISCELLANEOUS	0.00	0.00	0.00	138.06	-138.06	0.00 %
620 - OFFICE SUPPLIES	5,550.00	5,550.00	245.86	245.86	5,304.14	4.43 %
622 - DEPARTMENT SUPPLIES	106,670.00	106,670.00	3,974.84	4,332.24	102,337.76	4.06 %
625 - FURNISHINGS	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
629 - MISCELLANEOUS	68,000.00	68,000.00	6,199.72	14,281.54	53,718.46	21.00 %
630 - EQUIPMENT	46,700.00	46,700.00	2,545.41	2,545.41	44,154.59	5.45 %
631 - CAPITAL OUTLAY	88,400.00	88,400.00	303.72	79.80	88,320.20	0.09 %
644 - MERA BOND PAYMENT	0.00	0.00	0.00	55,313.00	-55,313.00	0.00 %
670 - TRANSFERS OUT	341,352.00	341,352.00	0.00	0.00	341,352.00	0.00 %
Expense Total:	12,058,636.00	12,058,636.00	1,030,608.98	3,066,671.12	8,991,964.88	25.43 %
Fund: 01 - GENERAL FUND Surplus (Deficit):	-87,346.00	-87,346.00	65,416.62	-1,087,541.62	-1,000,195.62	1,245.10 %
Report Surplus (Deficit):	-87,346.00	-87,346.00	65,416.62	-1,087,541.62	-1,000,195.62	1,245.10 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	-87,346.00	-87,346.00	65,416.62	-1,087,541.62	-1,000,195.62
Report Surplus (Deficit):	-87,346.00	-87,346.00	65,416.62	-1,087,541.62	-1,000,195.62

Conditions

ExportRaw	
Fiscal	2021-2022
Period	August
Budget Code	(Default)
Account Schema	Account Schema - Main
Fund	01
Account Type	Expense;Revenue
Account Status	Active
Report Group	
Hide Accounts Without Activity or Budget	True
Filter 1 Segment	
Filter 1 Value(s)	
Filter 2 Segment	
Filter 2 Value(s)	
From Number	
To Number	
Abbreviate Grouping Labels	False
Group 1	Fund
Group 1 Segment	
Group 2	Account Type
Group 2 Segment	
Group 3	Segment (Select Below)
Group 3 Segment	SubCategory
Group 4	(None)
Group 4 Segment	
Group 5	(None)
Group 5 Segment	
Group 6	(None)
Group 6 Segment	
Budget	Total Fiscal Budget
Group Page Break	
Percent Calculation	Percent Used
Style	Summary
Include Budget Adjustments	
Include Budget Detail	
Include Budget Notes	
Hide Note Subject	
Include Note Audit	
Include Encumbrances	False
Show Shading	
Show Account Type Totals Before Group 1	False
QueryContextId	Budget Report



Ross Valley Fire, CA

Budget Report Account Summary

For Fiscal: 2021-2022 Period Ending: 08/31/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND							
Revenue							
Department: 00 - UNDESIGNATED							
01.00.47501.00	FAIRFAX	2,149,921.00	2,149,921.00	179,160.08	358,320.16	-1,791,600.84	16.67 %
01.00.47502.00	ROSS	2,183,012.00	2,183,012.00	181,917.67	363,835.34	-1,819,176.66	16.67 %
01.00.47503.00	SAN ANSELMO	3,739,735.00	3,739,735.00	311,644.58	623,289.16	-3,116,445.84	16.67 %
01.00.47504.00	SLEEPY HOLLOW	1,181,073.00	1,181,073.00	196,845.50	196,845.50	-984,227.50	16.67 %
01.00.47507.00	PRIOR AUTHORITY RETIREE HEALTH	97,552.00	97,552.00	9,194.43	16,258.68	-81,293.32	16.67 %
01.00.47510.00	PRIOR AUTHORITY RETIREMENT	1,125,991.00	1,125,991.00	109,502.66	187,665.16	-938,325.84	16.67 %
01.00.49501.00	COUNTY OF MARIN	230,732.00	230,732.00	0.00	0.00	-230,732.00	0.00 %
01.00.49504.00	RVPA REIMBURSEMENT MEDIC PR	265,886.00	265,886.00	0.00	0.00	-265,886.00	0.00 %
01.00.49506.00	RVPA RENTAL	31,828.00	31,828.00	0.00	31,828.38	0.38	100.00 %
01.00.49507.00	LAIF INTEREST	5,000.00	5,000.00	0.00	0.00	-5,000.00	0.00 %
01.00.49509.00	RVPA EMS TRAINING/SUPPLY REIM	47,290.00	47,290.00	0.00	0.00	-47,290.00	0.00 %
01.00.49510.00	PLAN CHECKING FEES	250,000.00	250,000.00	22,533.43	56,321.12	-193,678.88	22.53 %
01.00.49511.00	RE-SALE INSPECTION FEES	50,000.00	50,000.00	1,084.66	1,084.66	-48,915.34	2.17 %
01.00.49512.00	MISCELLANEOUS INCOME	2,500.00	2,500.00	0.00	0.00	-2,500.00	0.00 %
01.00.49513.00	WORKERS COMP REIMBURSEMENT	0.00	0.00	10,622.96	18,533.30	18,533.30	0.00 %
01.00.49517.00	DISASTER COORDINATOR REIMB.	79,088.00	79,088.00	0.00	0.00	-79,088.00	0.00 %
01.00.49518.00	DEFENSIBLE SPACE INSPECTION CO	108,630.00	108,630.00	0.00	0.00	-108,630.00	0.00 %
01.00.49523.00	APPARATUS REPLACEMENT	341,352.00	341,352.00	25,439.25	123,370.34	-217,981.66	36.14 %
01.00.49524.00	TECHNOLOGY FEES	21,700.00	21,700.00	1,777.70	1,777.70	-19,922.30	8.19 %
01.00.49526.18	STATION MAINT REVENUE #18	15,000.00	15,000.00	7,377.37	0.00	-15,000.00	0.00 %
01.00.49526.19	STATION MAINT REVENUE #19	15,000.00	15,000.00	9,424.69	0.00	-15,000.00	0.00 %
01.00.49526.20	STATION MAINT REVENUE #20	15,000.00	15,000.00	14,681.86	0.00	-15,000.00	0.00 %
01.00.49526.21	STATION MAINT REVENUE #21	15,000.00	15,000.00	14,818.76	0.00	-15,000.00	0.00 %
Department: 00 - UNDESIGNATED Total:		11,971,290.00	11,971,290.00	1,096,025.60	1,979,129.50	-9,992,160.50	16.53 %
Revenue Total:		11,971,290.00	11,971,290.00	1,096,025.60	1,979,129.50	-9,992,160.50	16.53 %
Expense							
Department: 00 - UNDESIGNATED							
01.00.60000.00	REGULAR SALARIES	4,407,281.00	4,407,281.00	349,660.84	699,321.71	3,707,959.29	15.87 %
01.00.60010.00	TEMPORARY HIRE	16,391.00	16,391.00	0.00	0.00	16,391.00	0.00 %
01.00.60020.00	MINIMUM STAFFING	743,054.00	743,054.00	125,376.23	211,551.32	531,502.68	28.47 %
01.00.60021.00	HOURLY OVERTIME	90,697.00	90,697.00	4,605.10	6,269.90	84,427.10	6.91 %
01.00.60024.00	SHIFT DIFFERENTIAL OT	21,855.00	21,855.00	0.00	0.00	21,855.00	0.00 %
01.00.60025.00	OT OES RESPONSE	0.00	0.00	246,026.44	272,254.89	-272,254.89	0.00 %
01.00.60026.00	OT TRAINING	55,620.00	55,620.00	0.00	0.00	55,620.00	0.00 %
01.00.60027.00	HOLIDAY	205,313.00	205,313.00	16,549.62	33,099.24	172,213.76	16.12 %
01.00.60028.00	PARAMEDIC TRAINING OVERTIME	23,340.00	23,340.00	0.00	0.00	23,340.00	0.00 %
01.00.60029.00	FLSA O/T	100,219.00	100,219.00	7,830.52	15,674.20	84,544.80	15.64 %
01.00.60030.00	S/L BUY BACK	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
01.00.60035.00	RETIRED S/L COMPENSATION	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00 %
01.00.60039.00	EXECUTIVE OFFICER	3,600.00	3,600.00	300.00	600.00	3,000.00	16.67 %
01.00.60040.00	BOARD MEMBER STIPEND	8,000.00	8,000.00	800.00	1,600.00	6,400.00	20.00 %
01.00.60100.00	RETIREMENT	2,078,948.00	2,078,948.00	76,542.31	1,248,419.73	830,528.27	60.05 %
01.00.60200.00	CAFETERIA HEALTH PLAN	858,548.00	858,548.00	64,970.93	127,170.76	731,377.24	14.81 %
01.00.60210.00	RETIREE HEALTH SAVINGS MATCH	27,529.00	27,529.00	2,676.52	5,353.04	22,175.96	19.45 %
01.00.60215.00	WORKERS' COMPENSATION INSUR	402,922.00	402,922.00	0.00	100,731.00	302,191.00	25.00 %
01.00.60220.00	PAYROLL TAXES	86,698.00	86,698.00	11,084.39	18,493.26	68,204.74	21.33 %
01.00.60221.00	HOUSING ALLOWANCE	45,600.00	45,600.00	3,300.00	6,600.00	39,000.00	14.47 %
01.00.60223.00	UNIFORM REIMBURSEMENT	25,200.00	25,200.00	1,980.00	3,960.00	21,240.00	15.71 %
01.00.60225.00	EDUCATION REIMBURSEMENT	109,315.00	109,315.00	8,842.56	17,685.12	91,629.88	16.18 %

Budget Report

For Fiscal: 2021-2022 Period Ending: 08/31/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01.00.60231.00	RETIREES' HEALTH INSURANCE	648,838.00	648,838.00	32,875.76	88,474.28	560,363.72	13.64 %
01.00.61115.00	LIABILITY INSURANCE	29,458.00	29,458.00	0.00	45,027.00	-15,569.00	152.85 %
01.00.62999.00	CONTINGENCY	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
01.00.67099.00	TRANSFERS OUT	341,352.00	341,352.00	0.00	0.00	341,352.00	0.00 %
Department: 00 - UNDESIGNATED Total:		10,398,778.00	10,398,778.00	953,421.22	2,902,285.45	7,496,492.55	27.91 %
Department: 05 - ADMINISTRATION							
01.05.61103.00	AUDIT & BOOKEEPING SERVICES	30,705.00	30,705.00	1,764.09	2,199.74	28,505.26	7.16 %
01.05.61105.00	OTHER CONTRACT SERVICES	55,900.00	55,900.00	-10,675.68	8,283.09	47,616.91	14.82 %
01.05.61106.00	CONTRACT SERVICES - MCFD	327,818.00	327,818.00	0.00	0.00	327,818.00	0.00 %
01.05.61107.00	ATTORNEY/LEGAL FEES	10,610.00	10,610.00	0.00	0.00	10,610.00	0.00 %
01.05.61112.00	PERS ADMINISTRATIVE FEE	2,900.00	2,900.00	235.71	235.71	2,664.29	8.13 %
01.05.61120.00	CONTRACT SERVICES-SAN ANSELM	87,447.00	87,447.00	0.00	0.00	87,447.00	0.00 %
01.05.61121.00	COMPUTER SOFTWARE/SUPPORT	32,750.00	32,750.00	1,065.80	-5,939.31	38,689.31	-18.14 %
01.05.61122.00	WEB PAGE DESIGN AND MAINTENA	8,200.00	8,200.00	0.00	0.00	8,200.00	0.00 %
01.05.61127.00	HEALTH AND WELLNESS	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
01.05.61129.00	HIRING EXPENSES	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00 %
01.05.61300.00	PUBLICATIONS AND DUES	9,300.00	9,300.00	0.00	2,040.00	7,260.00	21.94 %
01.05.62000.00	OFFICE SUPPLIES	4,500.00	4,500.00	245.86	245.86	4,254.14	5.46 %
01.05.62003.00	POSTAGE	1,050.00	1,050.00	0.00	0.00	1,050.00	0.00 %
01.05.62200.00	GENERAL DEPARTMENT SUPPLIES	12,750.00	12,750.00	157.26	514.66	12,235.34	4.04 %
Department: 05 - ADMINISTRATION Total:		620,930.00	620,930.00	-7,206.96	7,579.75	613,350.25	1.22 %
Department: 10 - OPERATIONS							
01.10.60060.01	VOLUNTEER SHIFT PAY/DRILLS	17,000.00	17,000.00	120.00	240.00	16,760.00	1.41 %
01.10.60064.01	VOLUNTEER LENGTH OF SERVICE	4,100.00	4,100.00	0.00	0.00	4,100.00	0.00 %
01.10.60065.02	EXPLORER POST	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00 %
01.10.60220.00	PAYROLL TAXES	0.00	0.00	1.74	3.48	-3.48	0.00 %
01.10.60220.01	PAYROLL TAXES - VOLUNTEER	1,301.00	1,301.00	7.44	14.88	1,286.12	1.14 %
01.10.61000.00	TRAINING AND EDUCATION	40,000.00	40,000.00	3,040.00	3,040.00	36,960.00	7.60 %
01.10.61100.00	DISPATCH	218,052.00	218,052.00	58,214.25	58,214.25	159,837.75	26.70 %
01.10.61101.00	RADIO REPAIR	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01.10.61102.00	HAZARDOUS MATERIAL REMOVAL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01.10.61108.00	HAZARDOUS MATERIAL CONTRACT	4,200.00	4,200.00	0.00	0.00	4,200.00	0.00 %
01.10.61110.00	MERA OPERATING EXPENSE	105,313.00	105,313.00	0.00	0.00	105,313.00	0.00 %
01.10.61410.00	EQUIPMENT MAINTENANCE	11,400.00	11,400.00	0.00	0.00	11,400.00	0.00 %
01.10.61902.00	MWPA DEFENDSIBLE SPACE	0.00	0.00	0.00	138.06	-138.06	0.00 %
01.10.62203.00	EMERGENCY RESPONSE SUPPLIES	4,220.00	4,220.00	1,424.74	1,424.74	2,795.26	33.76 %
01.10.62204.00	PARAMEDIC RESPONSE SUPPLIES	32,500.00	32,500.00	1,811.36	1,811.36	30,688.64	5.57 %
01.10.62210.00	BREATHING APPARATUS	6,400.00	6,400.00	0.00	0.00	6,400.00	0.00 %
01.10.62211.00	BREATHING APPARATUS-CONTRACT	7,100.00	7,100.00	0.00	0.00	7,100.00	0.00 %
01.10.62213.00	PROTECTIVE CLOTHING	24,900.00	24,900.00	0.00	0.00	24,900.00	0.00 %
01.10.63131.00	EQUIPMENT	30,000.00	30,000.00	219.25	1,716.23	28,283.77	5.72 %
01.10.63140.00	HYDRANTS	21,000.00	21,000.00	0.00	768.57	20,231.43	3.66 %
01.10.63150.00	COMMUNICATIONS EQUIPMENT	21,000.00	21,000.00	84.47	-2,405.00	23,405.00	-11.45 %
01.10.63160.00	TURNOUTS	16,400.00	16,400.00	0.00	0.00	16,400.00	0.00 %
01.10.64401.00	MERA BOND PAYMENT PRIOR AUT	0.00	0.00	0.00	55,313.00	-55,313.00	0.00 %
Department: 10 - OPERATIONS Total:		579,886.00	579,886.00	64,923.25	120,279.57	459,606.43	20.74 %
Department: 14 - FACILITIES							
01.14.61500.00	BUILDING MAINTENANCE AND LAN	16,500.00	16,500.00	-797.95	3,044.26	13,455.74	18.45 %
01.14.61500.18	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	925.00	2,766.00	12,234.00	18.44 %
01.14.61500.19	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	230.20	578.63	14,421.37	3.86 %
01.14.61500.20	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	0.00	196.78	14,803.22	1.31 %
01.14.61500.21	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	109.97	5,355.44	9,644.56	35.70 %
01.14.61702.00	GAS AND ELECTRIC	44,000.00	44,000.00	544.39	544.39	43,455.61	1.24 %
01.14.61703.00	WATER	7,910.00	7,910.00	0.00	-3,359.78	11,269.78	-42.48 %
01.14.61704.00	SEWER	2,700.00	2,700.00	0.00	0.00	2,700.00	0.00 %
01.14.61705.00	TELEPHONE	77,532.00	77,532.00	5,073.25	5,898.84	71,633.16	7.61 %
01.14.62206.00	JANITORIAL MAINTENANCE SUPPLI	10,000.00	10,000.00	581.48	581.48	9,418.52	5.81 %

Budget Report

For Fiscal: 2021-2022 Period Ending: 08/31/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01.14.62501.00	FURNISHINGS	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
01.14.63040.00	APPLIANCES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01.14.63041.00	OFFICE EQUIPMENT	10,000.00	10,000.00	2,545.41	2,545.41	7,454.59	25.45 %
01.14.63042.00	EXERCISE EQUIPMENT	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
01.14.63044.00	TECHNOLOGY PURCHASES	21,700.00	21,700.00	0.00	0.00	21,700.00	0.00 %
Department: 14 - FACILITIES Total:		273,342.00	273,342.00	9,211.75	18,151.45	255,190.55	6.64 %
Department: 15 - COMMUNITY RISK REDUCTION							
01.15.61131.00	FIRE PREVENTION	4,600.00	4,600.00	0.00	0.00	4,600.00	0.00 %
01.15.62220.00	COMMUNITY EDUCATION & PREP.	8,800.00	8,800.00	0.00	0.00	8,800.00	0.00 %
Department: 15 - COMMUNITY RISK REDUCTION Total:		13,400.00	13,400.00	0.00	0.00	13,400.00	0.00 %
Department: 25 - FLEET							
01.25.61411.00	BURN TRAILER MAINTENANCE	9,300.00	9,300.00	0.00	0.00	9,300.00	0.00 %
01.25.61600.00	REPAIRS VEHICLE	110,000.00	110,000.00	4,060.00	4,093.36	105,906.64	3.72 %
01.25.62988.00	FUEL	40,500.00	40,500.00	5,379.07	13,460.89	27,039.11	33.24 %
01.25.62989.00	PARTS VEHICLE	12,500.00	12,500.00	820.65	820.65	11,679.35	6.57 %
Department: 25 - FLEET Total:		172,300.00	172,300.00	10,259.72	18,374.90	153,925.10	10.66 %
Expense Total:		12,058,636.00	12,058,636.00	1,030,608.98	3,066,671.12	8,991,964.88	25.43 %
Fund: 01 - GENERAL FUND Surplus (Deficit):		-87,346.00	-87,346.00	65,416.62	-1,087,541.62	-1,000,195.62	1,245.10 %
Fund: 15 - VEHICLE FUND							
Revenue							
Department: 00 - UNDESIGNATED							
15.00.51999.00	TRANSFERS IN	341,352.00	341,352.00	0.00	0.00	-341,352.00	0.00 %
Department: 00 - UNDESIGNATED Total:		341,352.00	341,352.00	0.00	0.00	-341,352.00	0.00 %
Revenue Total:		341,352.00	341,352.00	0.00	0.00	-341,352.00	0.00 %
Expense							
Department: 00 - UNDESIGNATED							
15.00.63154.00	VEHICLE PURCHASE	0.00	0.00	0.00	123.92	-123.92	0.00 %
15.00.64010.00	LEASE PAYMENT - PRINCIPAL	141,583.00	141,583.00	0.00	0.00	141,583.00	0.00 %
15.00.64110.00	LEASE PAYMENT - INTEREST	13,129.00	13,129.00	0.00	0.00	13,129.00	0.00 %
Department: 00 - UNDESIGNATED Total:		154,712.00	154,712.00	0.00	123.92	154,588.08	0.08 %
Expense Total:		154,712.00	154,712.00	0.00	123.92	154,588.08	0.08 %
Fund: 15 - VEHICLE FUND Surplus (Deficit):		186,640.00	186,640.00	0.00	-123.92	-186,763.92	-0.07 %
Report Surplus (Deficit):		99,294.00	99,294.00	65,416.62	-1,087,665.54	-1,186,959.54	-1,095.40 %

Group Summary

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND						
Revenue						
00 - UNDESIGNATED	11,971,290.00	11,971,290.00	1,096,025.60	1,979,129.50	-9,992,160.50	16.53 %
Revenue Total:	11,971,290.00	11,971,290.00	1,096,025.60	1,979,129.50	-9,992,160.50	16.53 %
Expense						
00 - UNDESIGNATED	10,398,778.00	10,398,778.00	953,421.22	2,902,285.45	7,496,492.55	27.91 %
05 - ADMINISTRATION	620,930.00	620,930.00	-7,206.96	7,579.75	613,350.25	1.22 %
10 - OPERATIONS	579,886.00	579,886.00	64,923.25	120,279.57	459,606.43	20.74 %
14 - FACILITIES	273,342.00	273,342.00	9,211.75	18,151.45	255,190.55	6.64 %
15 - COMMUNITY RISK REDUCTION	13,400.00	13,400.00	0.00	0.00	13,400.00	0.00 %
25 - FLEET	172,300.00	172,300.00	10,259.72	18,374.90	153,925.10	10.66 %
Expense Total:	12,058,636.00	12,058,636.00	1,030,608.98	3,066,671.12	8,991,964.88	25.43 %
Fund: 01 - GENERAL FUND Surplus (Deficit):	-87,346.00	-87,346.00	65,416.62	-1,087,541.62	-1,000,195.62	1,245.10 %
Fund: 15 - VEHICLE FUND						
Revenue						
00 - UNDESIGNATED	341,352.00	341,352.00	0.00	0.00	-341,352.00	0.00 %
Revenue Total:	341,352.00	341,352.00	0.00	0.00	-341,352.00	0.00 %
Expense						
00 - UNDESIGNATED	154,712.00	154,712.00	0.00	123.92	154,588.08	0.08 %
Expense Total:	154,712.00	154,712.00	0.00	123.92	154,588.08	0.08 %
Fund: 15 - VEHICLE FUND Surplus (Deficit):	186,640.00	186,640.00	0.00	-123.92	-186,763.92	-0.07 %
Report Surplus (Deficit):	99,294.00	99,294.00	65,416.62	-1,087,665.54	-1,186,959.54	-1,095.40 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	-87,346.00	-87,346.00	65,416.62	-1,087,541.62	-1,000,195.62
15 - VEHICLE FUND	186,640.00	186,640.00	0.00	-123.92	-186,763.92
Report Surplus (Deficit):	99,294.00	99,294.00	65,416.62	-1,087,665.54	-1,186,959.54

Conditions

ExportRaw	
Fiscal	2021-2022
Period	August
Budget Code	(Default)
Account Schema	Account Schema - Main
Fund	
Account Type	Expense;Revenue
Account Status	Active
Report Group	
Hide Accounts Without Activity or Budget	True
Filter 1 Segment	
Filter 1 Value(s)	
Filter 2 Segment	
Filter 2 Value(s)	
From Number	
To Number	
Abbreviate Grouping Labels	False
Group 1	Fund
Group 1 Segment	
Group 2	Account Type
Group 2 Segment	
Group 3	Segment (Select Below)
Group 3 Segment	Department
Group 4	(None)
Group 4 Segment	
Group 5	(None)
Group 5 Segment	
Group 6	(None)
Group 6 Segment	
Budget	Total Fiscal Budget
Group Page Break	
Percent Calculation	Percent Used
Style	Summary & Detail
Include Budget Adjustments	False
Include Budget Detail	False
Include Budget Notes	False
Hide Note Subject	
Include Note Audit	
Include Encumbrances	False
Show Shading	False
Show Account Type Totals Before Group 1	False
QueryContextId	Budget Report

ROSS VALLEY FIRE DEPARTMENT

Minutes of the Ross Valley Fire Board Special Meeting of August 11, 2021

1. 6:33 pm Call to order. Announce action in closed session, if any.

Board Present: Hellman, Kuhl, Greene, Shortall, Finn, Goddard, Burdo, Brekhus

Board absent:

Staff present: Weber, Yeager, Alber.

Town Managers Present: Politzer, Chinn, Donery.

Agenda – August 11, 2021

2. Announce action from the closed session of the June 9, 2021, meeting.

None

3. Open time for Public Expression: The public is welcome to address the Board at this time on matters, not on the agenda. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists and that the need to take action arose following the posting of the agenda.

None

4. Board requests for future agenda items, questions, and comments to Staff, staff miscellaneous items.

Dir. Goddard requested either a brief presentation or summation of the defensible space inspections; she received a great report and thinks the public could benefit from getting more information. Dir. Greene responded that it would probably be covered during the Chief's report, and Chief Weber answered that he would give an MWPA update and include more data. Goddard added that she appreciates the Chief's update but would still like a report to share with the residents to answer any questions. Further, Chief Weber said that he would have Kathleen Cutter, the Defensible Space Lead, present at the next Board meeting. Dir. Brekhus joined the meeting at 6:40 pm.

5. Approve Resolution 21-09, Recognizing the Service of Executive Officer Garrett Toy

Chief Weber recognized Garrett Toy for his outstanding work as the Executive Officer and as part of the Management team. Goddard added that Garret Toy sent his thanks since he could not attend the meeting.

M/S Goddard/Burdo – roll call vote, seven ayes, one absent

6. Chief Report – Verbal Update by Chief Weber

Fire Season: Chief Weber mentioned that California, but especially the Northside of the State, has faced tremendous challenges such as the Dixie Fire, which has destroyed the Town and drawn down considerable resources. As we typically do, the Department has sent two engine companies (OES and type 3 engine) to provide mutual aid. Further, the OES continues to support the fires; it came back for a couple of hours but was sent back right away when the Dixie Fire lost its containment. For this engine, we have four personnel supporting it. The type 3 engine is back, and we won't release it to give personnel time to recover. Additionally, the State just reached the critical level for our life fuel moisture which is at 60%; we are a month and a half ahead of what we typically are at this time. Greene asked what the 60% meant, and Chief Weber responded that the life fuel level that can go above 100, the lower the number is, the higher the fire risk is.

Station 18: Chief Weber reported that the dialogue continues. As the Board knows, we have four options that are being looked at, and data analysis is in process and will be provided to the Board later. Additionally, we have a closed session tonight to cover some items related to labor negotiations.

Disaster Coordinator: Chief Weber reported that the top candidate who had initially accepted the job offer declined it after almost completing the background check. Additionally, the second candidate also declined the offer. Therefore, we are doing a job analysis and salary survey with benefits options. In addition, we will discuss with the management team to come up with other solutions, such as additional contributions from the JPA members. We are hopeful that the second job posting will be successful.

SAFER Grant: Chief Weber reported that some agencies had received award letters, and the Department has not. However, does that not mean that we would not be selected in the second round. And if we do get selected, Staff will come back to the Board in a special meeting to discuss the grant.

Introduction of Interim Fairfax Town Manager: Chief Weber welcomed Adam Politzer to the Management team as the Interim Fairfax Town Manager. We look forward to working with him while Fairfax moves forward with filling the position.

MWPA: Chief Weber reported that a Project Manager shared with the County and Southern zone region was hired to manage all the projects in the area and hire contractors. Further, the PM is a county employee but will support the Towns. Regarding inspections, Chief Weber added that the inspections are going pretty well. And to remind the Board, we are in a consortium with MCFD, Kentfield Fire, Central Marin Fire to work on these inspections. We have one lead inspector managing the program and 25 inspectors covering the different areas. So far, they have exceeded 8000 inspections this year; some are gross negligence, and some are neighbor complaints. For the gross negligence reports, they are doing a second inspection to ensure the issues were fixed, and if they were not, we would move forward with the enforcing part.

Dir. Hellman asked how inspections work for rental properties and if the owner or renter gets informed about the inspections. What happens when the owner is not present? How do they get notified? Chief Weber responded that we are using new software that provides a QR code and an email sent to the homeowner, and we also use the tax address to mail out a follow-up. Additionally, the renter could share the QR code or email with the owner. And in the instances where there is a compliance or non-compliance issue, a certified mail letter is sent to the tax address, and they have some days to respond.

Regarding inspections, Chief Weber mentioned that the feedback has been very positive, and the use of the software is very helpful since it provides pictures and to-do lists. Further, he provided some data on where the inspections have been done and mentioned chipper dates. As previously mentioned, Kathleen Cutter, the Defensible Space Lead, will present at the next Board meeting. Goddard thanked Chief Weber for the report and added that the information provided after the inspections is beneficial as it shows detailed images and information. Further, she asked if there could be more community outreach to notify residents about the inspections.

Additionally, Goddard asked if the zone zero distance has changed. Chief Weber responded that zone zero is still the immediate area around the property. However, the question is whether the State will adopt that as part of the fire code as law since it is currently recommended not to have any combustibles within 5ft of the property, so, though the zone has not changed, the enforcing legislation might. Further, he mentioned that the defensible space program is still a work in progress. Though the Department is including inspections information across our social media accounts, we will work with the Firewise communities to have better community outreach. The feedback is greatly appreciated, and we will work with Kathleen Cutter to make more improvements. Dir. Shortall added that FIRESafe Marin coordinates with Kathleen the inspection schedule and is now sending all the Firewise communities the necessary information a couple of weeks in advance.

Dir. Greene followed up with the zoom connection issue we experienced at the July 14, 2021, Board meeting. Chief Weber responded that some people could join the meeting through the RVFD website and the agenda link. However, working with zoom, we found that they could not connect if people did not update their browser. As a result, and as a reminder, we added a message on our website providing zoom resources. Further, we are also using a new link; we stopped using the ongoing webinar link used for over a year.

Resident Jody Timms thanked the Department for everything they do and the defensible space inspection reports; her report is beneficial, and she learned a lot from it. Unfortunately, she has not been able to download it. She can only print it. Further, Mrs. Timms inquired about the Disaster Coordinator position and how it differs from the County's Disaster Coordinator since the Towns contribute to that position. The Department will also ask for an additional contribution for the RVFD's Disaster Coordinator. Chief Weber responded that he would follow up with the download issues to ensure they get fixed. Moreover, he mentioned that the Cities, Fire Districts, Towns believe there is a need for Countywide coordination for a more efficient process regarding the Disaster Coordinator position.

The County's coordinator would streamline the process, bring consistency, and eliminate redundancy. For this position, the County secured funding for the first two years with no contribution to a minimal contribution from the Towns. Therefore, year three and on would require additional financing of the Towns, and the employer would be Southern Marin Fire.

Dir. Brekhus asked why the Towns should use tax money to fund the position when other areas voted against the tax increase when a large sum of money was already allocated. Chief Weber responded that MWPA would contribute about a third of the total cost; however, the issue is that the legislation is specifically for wildfire prevention. As a result, Management and Fire Chiefs agreed to request MWPA for 30% of the funding, and MWPA agreed. Further, the additional funding requested from the Towns is in the range of \$1,500 to \$2,000. But having the position would be beneficial and would eliminate the projects' duplication around the County.

Dir. Greene asked if there was a fire near the East Peak of Tam. Chief Weber reported a vehicle fire West of the East Peak that burned about 1.5 acres of vegetation, and we were fortunate there was not a lot of wind when it happened.

- 7. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.**

M/S Burdo/Brekhus – roll call vote, all ayes

- 8. Approve Resolution 21-10 Appointing San Anselmo Town Manager Dave Donery as the Executive Officer of the RVFD.**

Chief Weber reported that the upcoming changes to Ross and San Anselmo's Town Manager's willingness to step up on this roll with Garrett's departure. The Executive Officer serves as the Management team leader and oversees the Department's personnel actions. And under the JPA, we require an Executive Officer, and the Management team recommends that Dave Donery be appointed as the JPA's Executive Officer.

No public comment concerning this item.

M/S Goddard/Hellman – roll call vote, all ayes

- 9. Receive Executive Order N-08-21 establishing October 1, 2021, as a set date to transition back to public meetings for full compliance with the Brown Act.**

Chief Weber explained that this Governor's Executive Order came before the delta variance. Many agencies are still looking into managing virtual meetings and have adequate space to allow social distance with in-person meetings. Chief Weber mentioned that the order might change between now and our next meeting, and he recommends that we continue to do some research and look at

what other agencies are doing. Staff is already working with Dave Donery to see if we can use the Town Hall to provide in-person and virtual meetings.

Dir. Burdo agreed that it is more likely that the order will change and that over the past year and a half, we have seen more public attendance with virtual meetings, and he does not recall having any public when we had the Board meetings at the fire stations. Further, Burdo agrees that we should continue meeting remotely for now. Brekhus agreed and added that we should not meet in person until it is safe to do so. Hellman agreed as well and asked if we were exploring having a hybrid model to support both. Chief Weber responded that this option is being discussed with the Management team and other best practices.

No public comment concerning this item.

10. Receive Presentation on Wildland Urban Interface (WUI) areas.

Fire Marshal Alber provided background on Wildland Urban Interface (WUI). He mentioned that it originated in MCFD to work around the codes related to fire issues and defensible space. CALFire developed statewide fire risk maps showing where ignition-resistant buildings must be built for the State responsibility area (SRA) and Local responsibility area (LRA). LRA applies to incorporated cities and towns such as Ross, Fairfax, San Anselmo. Further, most agencies have adopted a WUI ordinance and adjusted their WUI maps to upload them to Marinmaps. Regarding the Ross Valley area, each Town has adopted its own WUI maps; however, the maps have not been updated in Marinmaps

Dir. Goddard asked about the consistency between the JPA agency members. She would like to know what would happen if the Ross Valley area within the JPA is designated as the WUI area due to the high fire risks. Alber responded that if someone did a remodel or alteration in their building, the altered portion would have to comply with Chapter 7A requirements. Therefore, if Downtown Fairfax is designated, anything replaced would have to comply with WUI (i.e., replacing a window with a WUI window tends to be more expensive than a regular window). Goddard asked why not all residential areas are considered WUI areas. Alber added that the Marinmaps version is more comprehensive than the maps adopted by the Towns. As mentioned in the report, the Downtown areas were left out because of the structure density.

Dir. Greene asked that if the Towns were considering implementing what Alber suggested. Would not each independent jurisdiction have to do its own regulation implementation? Alber responded that if a triangle code adoption is implemented as he suggests, a map could be adopted as part of the code. Moreover, Greene added that the adoption is done by jurisdiction.

Dir. Brekhus mentioned that she was doing some remodeling in the Ross Downtown area and was told to replace to WUI standards under fire code amendments. Further, she added that the WUI designation was looked at for all the Marin area to see other jurisdictions. However, she does not think the JPA should decide for each jurisdiction, but she is open to hearing its benefits. Alber responded that all jurisdictions had adopted a WUI map. Still, for consistency, it would be beneficial that the Town's adopted maps matching the Marinmaps, and that does not require a JPA

vote or regulatory action. And that decision, such as including the Downtown area as a WUI zone, would be up to each jurisdiction. Greene added that, for instance, if Fairfax wanted to designate its Downtown area as a WUI zone, nothing would prevent it from happening. Goddard clarified that she was not proposing any JPA mandate; she is just looking for more efficient ways to utilize our resources.

Brekhus added that there should be a cost-benefit for upgrading buildings since it is so expensive. Further, Brekhus also mentioned that construction costs should be considered before deciding on adding WUI zones to the Downtown areas since it would mean that building owners would have to pick up a cost of about \$100k. Manager Chinn added that in 2018 Ross included the whole Town as a WUI area (3/4 is WUI). Chief Weber said that Staff could come back to each jurisdiction for the tri-annual adoption for a more detailed WUI zone revision. Further, Chief Weber said that if it's in the WUI, the State legislator might make WUI regulations that can have downstream effects, such as resale inspection requirements.

Resident Max Edwards wanted to thank everyone for the WUI discussion, especially Dir. Goddard for her effort to put this on the agenda. Mr. Edwards wanted to confirm that since we are a month and a half ahead of our live fuel moisture and fire behavior, the fire staff recommends that the WUI zone be expanded to the downtown areas and that the benefit outweighs the cost. Greene responded that each Town would make the determination. Mr. Edwards added that if we do not mitigate this, the risk of a devastating fire through any downtown could be so much more expensive for building or remodeling than adopting WUI zones.

11. Receive Verbal Report on the use of Bio-Diesel and Potential Transition.

Chief Weber provided a brief report since the RVFD Engineer/Mechanic has been working on the Dixie fire for about 30 days. Chief Weber reported that the Department looked for this option a couple of years ago and opted to continue using conventional diesel for several reasons. While technology has improved, some of the challenges continue. Some of the pros of using bio-diesel are that (1) NOx emissions decreased, and (2) it is formulated with non-petroleum-based ingredients. However, some of the challenges from the mechanical perspective are (1) DPF exhaust system takes longer to regenerate, (2) the County has had several issues with deregulation in emergencies by losing power, and that is less than desirable when out in the fire line, (3) 10% to 12% decrease in engine performance has been reported by the operators.

Dir. Hellman asked for clarification regarding the complaints, and Chief Weber responded that the statewide fire mechanics are noticing the engine power is less while using bio-diesel. Further, Hellman requested a written report rather than a verbal one. She would like to have more detailed information. Chief Weber also added that RD99 (international and cummings) run at 99% biofuel. However, the engine manufacturers only approve B20 biofuel, a blend of 20% biodiesel and 80% diesel; this is probably related to their warranties. Therefore, the policy would have to be reviewed if we decide to move forward since it could potentially void the warranty. Moreover, Chief Weber mentioned that we are still gathering information about the warranty and the effects of using biodiesel in the type 3 engines. Additionally, Chief Weber noted that we are in the process of replacing the fire prevention vehicles, and we have the opportunity to go all-electric.

Resident Jody Timms thanked Chief Weber and Dir. Hellman for starting the bio-diesel use conversation. She mentioned that the Fairfax climate action plans were updated in the last couple of years, and they plan to use renewal diesel.

Dir. Greene thanked Fire Marshal Alber for his presentation and for providing the WUI zone information.

12. Adjourn to Closed Session

No public comment concerning this item.

Meeting adjourned.

The next meeting is scheduled for September 8, via zoom video conferencing.

Respectfully submitted,

s/Mariana Gonzalez
Administrative Assistant

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of September 8, 2021

To: Board of Directors

From: Jason Weber, Fire Chief

Subject: Approve Resolution 21-11 Amending Resolution 21-02 for the Emergency Preparedness Coordinator Position

RECOMMENDATION:

Staff recommends that the Board approves Resolution 21-11 Amending Resolution 21-02 for the Emergency Preparedness Coordinator Position.

This position will focus on improving and coordinating emergency preparedness in the greater Ross Valley area, working closely with the Wildfire Mitigation Specialist- D-space Lead to implement critical aspects of wildfire preparedness.

BACKGROUND:

The last several years have highlighted the need to increase emergency preparedness and resiliency throughout the Valley. Recommendations include: (a) prepare residents for wildfire, (b) Re-energizing the Get Ready Program, (c) develop and support neighborhood response groups, and (d) providing leadership and coordination with local agency disaster councils and/or emergency preparedness committees. The goal of the recommendations is to increase resident resiliency, focusing on self-sufficiency for the first 72 hours post-disaster.

The Ross Valley Fire Department will host the fixed-term position on behalf of member agencies. The responsibility of the Department will include providing office space, daily oversight, and general employment requirements. Further, the Ross Valley Fire Department will work closely with the Towns and District on work plans and projects for the Disaster Coordinator.

DISCUSSION:

On February 10, 2021, The RVFD Board of Directors approved Resolution 21-02, establishing a two-year fixed-term Emergency Preparedness position; however, resolution did not include any health benefits. The Department posted the position, and a job offer was made but was unfortunately declined.

As a result, Staff and the Management team reviewed the salary, benefits, job specifications, and terms and conditions for the Emergency Preparedness Position. As a result, they came to the consensus to add health benefits to the position. Therefore, the amount of the cafeteria plan shall be equal to the full single cost of Kaiser (PERS Kaiser Bay Area Plan), which currently is \$813.64 per month.

FISCAL IMPACT:

The annual salary is \$65,496 - \$68,772 plus up to \$20,080.68 in retirement and benefits. This position will be funded by additional revenue from the Towns (Ross, San Anselmo, and Fairfax) and Sleepy Hollow Fire District. These jurisdictions are using Marin Wildfire Prevention Authority local funding. Revenue will be based on agreed-upon percentages:

San Anselmo: 45%

Fairfax: 32.5%

Ross: 11.25%

Sleepy Hollow Fire District: 11.25%

Attachments: Resolution 21-11 Emergency Preparedness Coordinator Position – Attachment #1
Resolution 21-02 Disaster Coordinator Position –Attachment #2
Emergency Preparedness Coordinator Job Classification –Attachment #3

ROSS VALLEY FIRE DEPARTMENT

RESOLUTION 21-11

A RESOLUTION OF THE ROSS VALLEY FIRE DEPARTMENT AMENDS AND RESTATES THE POSITION AND COMPENSATION PACKAGE FOR THE EMERGENCY PREPAREDNESS COORDINATOR

WHEREAS, Ross Valley Fire adopted Resolution 21-02 on February 10, 2021, to establish a two-year fixed-term Emergency Preparedness Coordinator position

WHEREAS, Ross Valley Fire wishes to update and amend the Emergency Preparedness Coordinator position benefits to include a cafeteria plan for health benefits such as health, dental, vision, life, or disability; and

WHEREAS Ross Valley Fire hereby amends and restates the limited-term (two-year) position of Emergency Preparedness Coordinator as a non-safety position within the Department; and

NOW THEREFORE BE IT RESOLVED, that the following are the salary and benefits for this position;

BE IT FURTHER RESOLVED that the Ross Valley Fire Department adopts Exhibit A Emergency Preparedness Coordinator class specifications, which the Fire Chief may make minor amendments from time-to-time effective September 8, 2021:

Disaster Preparedness Coordinator

Step A	Step B
5,458	5,731

Step placement and advancement shall be in accordance with the provisions of Section 11 of Authority’s Civil Service Rules and Regulations.

Salary Adjustments: The Fire Board will review the Disaster Preparedness Coordinator’s compensation annually.

Retirement: PERS PEPRA for Miscellaneous Members

Vacation Leave Schedule: 10 days

Holidays: 13 Days off per year: New Year’s Day; Martin Luther King, Jr. Day; Lincoln’s Birthday; Washington’s Birthday; Memorial Day; Independence Day; Labor Day; Admission Day; Veterans’ Day; Thanksgiving Day; Friday after Thanksgiving Day; December 24, 1/2 day; Christmas Day; December 31, 1/2 day. In addition to the above, any other single day appointed by the President of the United States or the Governor of California and observed by the Authority as a public fast,

Thanksgiving, or holiday.

Sick Leave: 3 days per year, capped at 6 days.

Cafeteria Plan: The amount of the cafeteria plan shall be an amount equal to the full single cost of Kaiser (PERS Kaiser Bay Area Plan), which at this time is \$813.64 per month. Any unused amount can be applied toward other benefits, including dental, life, and disability.

I do hereby certify that the above Resolution 21-11 is a true and correct copy as passed by the Ross Valley Fire Board on September 8, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ford Greene, Board President

Mariana Gonzalez, Administrative Assistant

ROSS VALLEY FIRE DEPARTMENT

RESOLUTION 21-02

A RESOLUTION OF THE ROSS VALLEY FIRE DEPARTMENT AMENDS AND RESTATES THE POSITION AND COMPENSATION PACKAGE FOR THE DISASTER PREPAREDNESS COORDINATOR

WHEREAS, Ross Valley Fire adopted Resolution 19-03 on March 13, 2019 to establish the Disaster Preparedness Coordinator position

WHEREAS, Ross Valley Fire wishes to update and amend the Disaster Coordinator Preparedness position including salary, benefits, job specifications, and terms and conditions; and

WHEREAS Ross Valley Fire hereby amends and restates the limited term (two-year) position of Disaster Preparedness Coordinator as a non-safety position within the Department; and

NOW THEREFORE BE IT RESOLVED, that the following are the salary and benefits for this position;

BE IT FURTHER RESOLVED, that the Ross Valley Fire Department adopts Exhibit A Disaster Preparedness Coordinator class specifications, which the Fire Chief, may make minor amendments from time to time effective March 1, 2021:

Disaster Preparedness Coordinator	Step A	Step B
	5,458	5,731

Step placement and advancement shall be in accordance with the provisions of Section 11 of Authority's Civil Service Rules and Regulations.

Salary Adjustments: The Fire Board will review the Disaster Preparedness Coordinator's compensation annually.

Retirement: PERS PEPR for Miscellaneous Members

Vacation Leave Schedule: 10 days

Holidays: 13 Days off per year: New Year's Day; Martin Luther King, Jr. Day; Lincoln's Birthday; Washington's Birthday; Memorial Day; Independence Day; Labor Day; Admission Day; Veterans' Day; Thanksgiving Day; Friday after Thanksgiving Day; December 24, 1/2 day; Christmas Day; December 31, 1/2 day. In addition to the above, any other single day appointed by the President of the United States or the Governor of California and observed by the Authority as a public fast, Thanksgiving or holiday.

Sick Leave: 3 days per year, capped at 6 days.

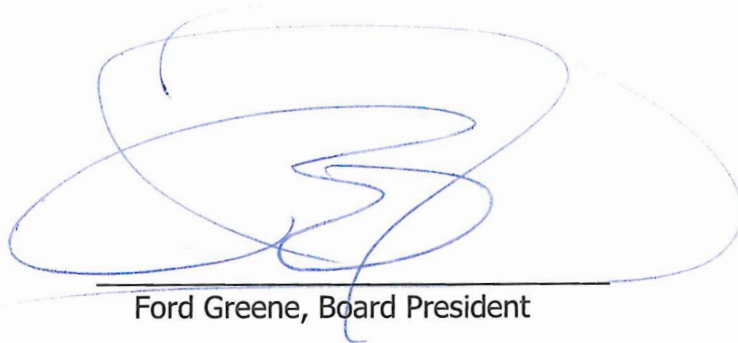
I do hereby certify that the above Resolution 21-02 is a true and correct copy as passed by the Ross Valley Fire Board on February 10, 2021, by the following vote:

AYES: ⑦

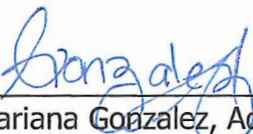
NOES: ②

ABSENT: ①

ABSTAIN: ②



Ford Greene, Board President



Mariana Gonzalez, Administrative Assistant

Emergency Preparedness Coordinator

SALARY RANGE

Full-Time (40 hours per week) / Two-year Fixed-Term Position

\$5,458 - \$5,731 per month (DOE)

BENEFITS & RETIREMENT

\$813.64 per month for health benefits

PERS PEPRRA for Miscellaneous Members

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Class specifications are not intended to reflect all duties performed within a job.

DEFINITION

Under general direction, serves as valley-wide coordinator of a range of activities associated with emergency preparedness. Coordinates emergency preparedness initiatives and community resiliency activities among local, State and Federal agencies; develops and presents emergency preparedness public safety educational outreach programs and materials; prepares, implements, and maintains emergency preparedness programs that may include municipal employees and the community; and performs related work as required.

CLASS CHARACTERISTICS

This is a single class position that will work as a miscellaneous (non-safety) employee under the Ross Valley Fire Department's direction. Under general supervision, the incumbent has overall responsibility for developing valley-wide emergency resiliency and preparedness.

EXAMPLE OF DUTIES: (Illustrative Only) Note: The following duties are performed by employees in this classification. However, employees may perform other related duties at an equivalent level.

- Coordinate the development, implementation, and maintenance of various community-based emergency preparedness programs (i.e., wildfire preparedness, NRG, Get Ready; CERT, and Disaster Councils)
- Coordinate the development of emergency prevention and emergency management public education programs and materials among Towns and District
- Present and assist in presenting community resiliency and emergency preparedness public education and training programs; speak to groups of various ages, educational levels, and socio-economic backgrounds
- Provide consultation services and evaluations regarding emergency preparedness
- Assist community, volunteer, educational, or other public and private groups with emergency prevention and preparedness

Emergency Preparedness Coordinator

- Seek and participate in the development of various emergency management grants
- Coordinate with Federal, State, County, Cities, Towns, and other local emergency management organizations
- Utilize standard personal computer software, including word processing and spreadsheet programs; develop various forms, reports, and statistical analysis; and use software tools to evaluate program effectiveness and develop alternative solutions
- Work with volunteers, coordinate their activities, provide instructions and motivation; ensure volunteer activities are effective and provide appropriate recognition
- Maintain accurate records and files; prepare various statistical and narrative reports, including incident status reports for reimbursement by state and federal agencies
- Serve as a support team member in the Emergency Operations Centers during an emergency or disaster response situations
- Assist in the developing agreements with allied agencies and vendors to commit personnel, equipment, and other appropriate resources to support the Municipalities during emergencies
- Coordinate with other governmental agencies, the public, and stakeholders to gain and maintain effective working relationships and communication

MINIMUM QUALIFICATIONS

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying or an equivalent combination of education and experience sufficient to successfully perform the duties and responsibilities of the job as listed:

Knowledge of:

- Principles and practices of emergency management, and emergency preparedness, response and recovery
- California Standardized Emergency Management System (SEMS), Incident Command System (ICS) and the National Incident Management System (NIMS).
- Emergency operations communications systems
- State and Federal volunteer regulations and reporting and reimbursement procedures
- Principles and practices of program coordination, development, budgeting, administration, and evaluation
- Office procedures, methods and equipment including MS Office computer software programs, such as word processing, spreadsheets, and databases.
- Pertinent federal, state and local laws, codes and regulations
- Preparing and presenting public information; teaching; and public speaking.
- Principles and practices of supervision and training

Emergency Preparedness Coordinator

Ability to:

The candidate must be capable of carrying out all items in both emergency and non-emergency situations.

- Be self-motivated, work independently to complete assigned duties and responsibilities promptly
- Develop and present training programs for staff and the public that address emergency management systems, procedures and responses
- Develop and coordinate emergency preparedness exercises
- Interpret and explain emergency preparedness services, policies, and procedures
- Interpret and apply federal, state, and local laws, rules, and regulations
- Learn and retain local geography and resources as they relate to emergency preparedness planning and operations
- Stay abreast of emergency preparedness requirements and standards
- Analyze and evaluate new program techniques
- Prepare clear and concise reports; express ideas and communicate clearly and concisely, both orally and in writing
- Coordinate, train, oversee, and evaluate volunteers
- Logically and creatively utilize a variety of analytical techniques to solve complex emergency preparedness challenges
- Gain the respect, confidence, and cooperation of municipal leaders and the public and maintain effective working relationships with those contacted in the course of work
- Participate in the development and administration of goals, objectives, procedures, and budgets
- Work cooperatively with the public and emergency response agencies
- Identify and analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations to support goals
- Research, analyze, and evaluate new service delivery methods and techniques
- Build and maintain positive working relationships with stakeholders to ensure that assigned disaster preparedness coordination efforts are successful

CERTIFICATES/LICENSE

Obtain prior to and maintain a valid California Driver's License with a satisfactory driving record.

Possession or ability to obtain a Healthcare Provider CPR certificate issued by a training center approved by the California EMS Authority. Healthcare Provider cards issued by

Emergency Preparedness Coordinator

the American Heart Association and the American Red Cross meet the CPR requirement.

SPECIAL REQUIREMENTS

Required to work on some weekends and evenings; work at any location in the County; attend meetings and classes both; work under various adverse and hazardous conditions; perform routine and repetitive work; personally maintain all certifications and licenses required for job class, assist in training agency employees; wear uniform; and maintain clean and neat appearance.

PHYSICAL REQUIREMENTS

The physical demands described here represent those that an employee must meet to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The work environment includes performing activities in the natural environment and the constructed environment.

While performing the duties of this job, the employee is regularly required to stand; walk; sit; use hands to finger, handle, feel or hold; reach with hands and arms; and talk, hear, taste, or smell. The employee frequently is required to climb or balance and stoop, kneel, crouch, or crawl. The employee may be required to walk on trails or up and down steep inclines off trails. The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus; and vision sufficient to read computer screens and printed documents with, or without, correction. Hear within the normal audio range with, or without, correction. The employee must have sufficient physical ability to work in an office setting and operate office equipment.

The employee will be expected to wear personal protective equipment (PPE) and is responsible for using the proper PPE in the appropriate environment. Examples of PPE may include a hardhat, hearing protection for noisy environments, eye protection, dust mask or respirator, and safety shoes.

While performing the duties of this job, the employee is regularly working in an office environment. The noise level in the office work environment is relatively quiet. However, there may be conditions with elevated noise levels during outdoor operations, odors or smoke may be present, with heavy machinery nearby.

In emergencies, the employee may be required to work under significant pressure, be subjected to extended work hours, and be on-call in case of emergencies.

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of September 8, 2021

To: Board of Directors

From: Jason Weber, Fire Chief

Subject: Authorize the Purchase of one (1) Pierce All-Steer Type 1 Engine and Associated Fund Transfer

RECOMMENDATIONS:

That the Board approves:

- (a) the purchase of one (1) new Pierce Manufacturing All-Steer Type 1 Fire Engine one year earlier on the fleet purchase plan;
- (b) and authorizes the Fire Chief to negotiate the best financial package and to sign the associated purchase documents, not to exceed \$1,056,000 plus a 10% contingency;
- (c) and as discussed with your Board at the June budget hearing, approve the transfer of \$250,000 from the unrestricted fund to the Fleet Fund.

BACKGROUND:

The Ross Valley Fire Department currently maintains a fire apparatus fleet of six fire engines, six “Type 1” engines, and one “Type 3” engine. The Type 1 engines are designed for structural firefighting, and the Type 3 engine is specifically designed for wildland firefighting. The Type 1 engines carry a full complement of wildland firefighting equipment but are limited to paved roadways, whereas the Type 3 engine has limited structural firefighting capabilities. One of the Type 1 engines is owned and maintained by the State of California and operated by Ross Valley Fire Department for the local and statewide response.

In 2018 the Board approved an updated vehicle replacement schedule through 2029. The schedule calls for the replacement of Type 1 engines after 20 years of service, 15 years as a first-run apparatus, and five years in reserve status. First run engines are the fire engines used every day, one at each of the three fire stations. Station 18 and Station 20 also house a reserve Type 1 engine, and Station 21, in addition to the first run Type 1 engine, has the first run Type 3 engine. This purchase authorization moves up the next planned Type 1 engine purchase by one year (from 2022-23 to 2021-22) due to significant and costly repair costs on the 2003 Types 1 engine. It would take between six months and nine months to repair the 2003 Types 1 engine at an estimated repair cost of \$60,000 - \$80,000; thus, the recommendation is to instead purchase the new engine one year earlier than planned.

Beginning in 1995, the Department has been purchasing Type 1 fire engines with “All-Steer” capability. All-Steer provides coordinated steering of all four wheels, not just the front wheels as with normal vehicles. The All-Steer capability provides a significantly increased maneuverability on the towns’ narrow roadways. Currently, Pierce Manufacturing is the only fire apparatus manufacturer that provides the All-Steer capability.

DISCUSSION:

It would be standard for the Department to develop specifications and request proposals through the formal bid process; however, Ross Valley Fire Department utilizes the All-Steer system. The Oshkosh Corporation holds the patent on the All-Steer system. Pierce Manufacturing is a subsidiary of Oshkosh. Currently, Pierce Manufacturing is the only fire apparatus manufacturer that provides the All-Steer capability. The current design is consistent with our four current first-run fire engines.

There are various ways to finance this purchase in line with our Fleet Replacement schedule to find the best overall price, including tagging on to existing competitively bid agreements similar to how we purchased engines in 2019. Staff will analyze to find the best overall deal, make the purchase and its associated purchase agreements, and bring the relevant financial documents back to the Board for approval at a future board meeting.

During budget discussions in May and June 2021, staff discussed setting aside \$250,000 of the one-time surplus funds at year-end to the Fleet Fund to move up some engine purchases to improve fiscal policy regarding repairs on the older engines. These one-time funds were generated by revenue from the 2020 fire season.

FISCAL IMPACT:

Not to exceed \$1,056,000 plus a 10% contingency to purchase one (1) new Pierce Manufacturing All-Steer Type 1 Fire Engine, inclusive of taxes and projected interest charges. This remains within the funding available in the Fleet Fund.

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of September 8, 2021

To: Board of Directors

From: Kathleen Cutter, Defensible Space Lead

Subject: Receive Presentation on Defensible Space Program

RECOMMENDATION:

Staff recommends that the Board receives the Presentation on the Defensible Space Program that will provide an update on the program and the number of inspections throughout the greater Ross Valley area for the JPA member agencies.

BACKGROUND:

The agencies of Central Marin Fire Department, Kentfield Fire Protection District, Ross Valley Fire Department, and Marin County Fire Department are working together to provide defensible space inspections for the Greater Ross Valley area and West Marin. We have 22 seasonal defensible inspectors this year, with the goal to complete 10,000 inspections this season. A secondary goal is to inspect every property under our responsibility once every three years.

Furthermore, with every inspection, property owners are provided with a comprehensive report; such report can be accessed online using a unique code given to the property owners or left at their door by the inspectors. Additionally, residents are welcome to accompany the inspectors during the inspection; our inspectors do not access properties without the permission of the tenant or owner. If no one is home or access is denied, the inspection is done from the street, obeying laws of curtilage.

We are piloting custom Defensible Space Software, which allows inspectors to collect data. It compiles an individualized report for each property. Soon, it will provide us with comprehensive data about the areas we have inspected. We will share this information as it becomes available.

DISCUSSION:

As of September 1, our defensible space inspectors have completed over 10,500 inspections eclipsing our season goal. While our program doesn't have a hard end-of-season date, we expect to have the funds to inspect through October.

Approximately four days to one week before our inspectors start inspecting a neighborhood, we notify the community through “press releases” pushed through the RVFD, the local Firewise sites, and through town newsletters/notifications. In addition, while inspecting, our inspectors place sandwich boards with the message “Wildfire Mitigation Defensible Space Inspectors in Your Neighborhood” at highly visible--and safe--locations in the inspected area.

The inspection areas are based on the Mutual Threat Zones (MTZ), otherwise known as the Evacuation Maps, and this interactive map can be found at Marin MTZ (Lynx 2021). In 2020, the following Ross Valley’s MTZ areas were inspected: Bothin, Fairfax-Bolinas, Fawn, Irving, Kent, Legend, Redwood, Ridgeway, San Francisco, Shady, and Van Winkle. As such, they are not being considered for inspection in 2021.

Moreover, as of September 1, we have completed inspecting the MTZ maps of Oak Manor, Drake, Cascade Canyon, Oak, Alameda, and in Ross east of Sir Francis Drake. We expect to finish up the MTZ of Tamalpais on Tuesday September 7th.

September and October will find us first in Sequoia, and we will work through Forest, Herrera, Deer Park, and Wellington. With the completion of these areas, all of the Greater Ross area will have been inspected at least once since 2019, thus meeting our goal of inspecting every property in a three-year period.

We are currently developing our reinspection strategy and have begun reinspecting selected properties in the Corte Madera and Kentfield jurisdictions.

FISCAL IMPACT:

Funding for the defensible space program is provided by the Marin Wildfire Prevention Authority (MWPA); therefore, there is no other fiscal impact to the department.

Thank you for the resue last
Thursday night at 61 Woodland
in San Anselmo!

Sincerely,
Residents, Staff, and Board
of
Tam House

you guys
see the
Tops!!!

Beats
Sharon
Morton week!!!

Princess and
Princess for
Princess
and Princess
Team to PRPB
LEMS at 61
Goodland
#5-leaf
Morton week!!!

Brian Colbert
Mayor

Alexis Fineman
Vice Mayor

Steve Burdo
Council Member

Ford Greene
Council Member

Eileen Burke
Council Member



TOWN OF
SAN ANSELMO
EST. 1907

Town of San Anselmo
525 San Anselmo Avenue, San Anselmo, CA 94960-2682
(415) 258-4616
www.townofsananselmo.org

August 12, 2021

Dear Dan Mahoney and everyone at Ross Valley Fire Department,

Thank you very much for participating in the San Anselmo Public Library's StoryWalk. This was the first time we attempted this activity and from all accounts, it was very successful. We are so grateful for your partnership and support for the Children's Summer Reading Program. We hope you enjoyed it too! Please email me at jwaskey@townofsananselmo.org with any feedback or observations about the activity. We hope to do this again in some form in the future.

Thank you,

A handwritten signature in black ink that reads "Jennie Waskey".

Jennie Waskey
Youth Service Librarian
San Anselmo Library
110 Tunstead Way
San Anselmo, CA 94960
415-258-4656

